



## Certified Professional Guardianship Board

Monday, March 12, 2018

Teleconference

8:00 am – 9:00 am

### Meeting Minutes

#### Members Present

Judge James Lawler, Chair  
Commissioner Rachelle Anderson  
Ms. Rosslyn Bethmann  
Dr. Barbara Cochran  
Ms. Annette Cook  
Mr. Jerald Fireman  
Mr. William Jaback  
Ms. Victoria Kesala  
Commissioner Diana Kiesel  
Dr. K. Penney Sanders  
Ms. Barbara West  
Ms. Amanda Witthauer

#### Members Absent

Judge Gayle Harthcock

#### Staff

Ms. Stacey Johnson  
Ms. Kathy Bowman  
Ms. Carla Montejo  
Ms. Kim Rood  
Ms. Eileen Schock

**Online Guests** – see list on last page.

#### 1. Meeting Called to Order

Judge James Lawler called the March 12, 2018 teleconference meeting to order at 8:02 am.

#### 2. Welcome, Roll Call and Approval of Minutes

Roll was taken and Judge Lawler welcomed Ms. Stacey Johnson, new Office of Guardianship and Elder Services Manager, members of the Board and the public to the teleconference. Judge Lawler asked for a motion to approve the January 8, 2018 meeting minutes. A motion was made and seconded to approve the meeting minutes as written. All in favor, Ms. Victoria Kesala and Ms. Annette Cook abstained. The motion passed and the minutes were approved.

**Motion:** *A motion was made and seconded to approve the January 8, 2018 meeting minutes as written. Ms. Kesala and Ms. Cook abstained. The motion passed.*

#### 3. Chair's Report

Judge Lawler shared with the Board that he had received a letter from Gary Beagle, President, Washington Association of Professional Guardians (WAPG ) saying he and members of the organization plan to attend the April 23, 2018 CPG Board Planning Meeting, to discuss Guardian Grievances and provide input.

#### 4. Grievance Status

Staff noted the new format of the Grievance Status Report in response to a Board member's request for greater detail. Dr. Cochran approved the new format. Commissioner Anderson felt the extra information helped put things into perspective, pointing out that the guardian grievance investigators are making forward progress on the number of grievances that require work.

**5. Executive Session (Closed to Public)**

**6. Reconvene and Vote on Executive Session Discussion (Open to Public)**

On behalf of the Application Committee, Ms. Barbara West presented the following applications for Board approval. Members of the Applications Committee and Dr. Barbara Cochrane abstained.

**Motion:** *A motion was made and seconded to conditionally approve Hannah Black's application for certification upon completion of the UW Guardianship Certificate Program. The motion passed.*

**Motion:** *A motion was made and seconded to approve Shannon Bryant's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Jennifer Collins' application for certification upon completion of the UW Guardianship Certificate Program. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Kenneth Levy's application for certification upon completion of the UW Guardianship Certificate Program. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Jennifer Simmons' application for certification upon completion of the UW Guardianship Certificate Program. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Lisa Warmington's application for certification upon completion of the UW Guardianship Certificate Program. The motion passed.*

On behalf of the Standards of Practice Committee, Ms. Carla Montejo presented a proposed Agreement Regarding Discipline (ARD) to the CPG in response to CPGB 2015-048 and requested approval from the Board to proceed. The SOP Committee abstained.

**Motion:** *A motion was made and seconded to approve and proceed with an Agreement Regarding Discipline (ARD) to the CPG in response to CPGB 2015-048. The motion passed.*

**6. Wrap Up/Adjourn**

The next meeting will be the Annual Planning Meeting on April 23, 2018 at the SeaTac Facility. Judge Lawler concluded the teleconference at 8:50 am.

**Recap of Motions during March 12, 2018 Teleconference**

<b>Motion Summary</b>	<b>Status</b>
<b>Motion:</b> <i>A motion was made and seconded to approve the January 8, 2018 minutes as written. Ms. Kesala and Ms. Cook abstained. The motion passed.</i>	Passed

Motion Summary	Status
<b>Motion:</b> <i>A motion was made and seconded to conditionally approve Hannah Black's application for certification, upon completion of the UW Certification Program. The motion passed.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to approve Shannon Bryant's application for certification. The motion passed.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to conditionally approve Jennifer Collins' application for certification, upon completion of the UW Certification Program. The motion passed.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to conditionally approve Kenneth Levy's application for certification, upon completion of the UW Certification Program. The motion passed.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to conditionally approve Jennifer Simmons' application for certification, upon completion of the UW Certification Program. The motion passed.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to conditionally approve Lisa Warmington's application for certification, upon completion of the UW Certification Program. The motion passed.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to approve and proceed with an Agreement Regarding Discipline to the CPG in response to CPGB 2015-048. The motion passed.</i>	Passed

**Online Guests:**

Anonymous  
Alayna  
Ana  
Kellie Durum  
Coya Eubank-Kirby  
Tom Goldsmith  
Karen Mount  
Karen Newland  
Diane Simmons  
David Wilcox